



# Global Supply Chain Supplier Improvement Plans

Primary: Miguel Perez  
Issue Date: 1/27/26

## 1.0 INTRODUCTION

A Supplier Improvement Plan (SIP) is a structured approach for managing supplier relationships, reducing risks, enhancing collaboration, and optimizing procurement processes. As such, SIPs may be initiated to support resolution of any supplier-related concern; however, they are primarily started due to one or more of the following reasons:

- A Supplier Audit failure
- Supplier lost QMS certification
- Supplier-caused product quality issues
  - Briggs production line shutdown
  - Defect increase across multiple p/n's
  - Consistent, repeat defects
- Supplier identified as major contributor to CoPQ
- Supplier-cause repeat shortages and/or missed deliveries

A SIP will not close until all associated Supplier Quality Assurance processes have been completed and SIP goals have been achieved.

## 2.0 ASSOCIATED DOCUMENTATION

The following documents outline the Supplier Improvement Plan process:

- Supplier Audit Process
- Supplier Corrective Action Request Process

- Supplier Production Process Qualification
- Supplier Debit Process

### 3.3.0 SUPPLIER IMPROVEMENT PLANS

The following steps outline the process by which Briggs & Stratton will follow to perform a Supplier Improvement Plan:

**3.1** The need for an SIP will be identified by Supplier Quality & communicated to leadership and the extended team during regular Internal Quality Reviews (IQR) and Plant Quality Reviews (PQR) so that all internal stakeholders may be informed/aware of the need.

**3.2** To start the process, Global SQ & Category Management will craft a letter for the Chief Procurement Officer (CPO) to sign & submit to the highest ranking official of the Supplier needing improvement.

**3.3** Global SQ will schedule a kick-off meeting with all internal & supplier stakeholders to review the issue(s), determine root cause, & develop an action plan & timeline toward resolution.

**3.3.1** Briggs & Stratton actions shall include, but are not limited to the following:

- Briggs Plant Quality to generate a P-number in SAP to track any additional costs incurred as a result of the issue(s) identified.





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- Briggs Category Management to place the supplier ON HOLD for new business awards.
- Briggs SQ to perform onsite QMS &/or Process Audits
- Briggs SQ to review status of active &/or recently closed Supplier 8Ds
- Briggs SQ to review accuracy of PPAP documentation

## **3.3.2** Supplier actions shall include, but are not limited to the following:

- Identify, contain and segregate all questionable material, WIP and finished goods at supplier facility
- Investigate all communicated concerns & determine root cause(s)
- Develop action plans to mitigate/eliminate the root cause(s)
- Schedule weekly meetings to review incremental improvement status with all stakeholders
- Implement 100% third party inspection and/or sorting to certify parts being shipped to Briggs moving forward

## **3.4** Global SQ will schedule a kickoff meeting with internal & supplier stakeholders to review Briggs' concerns and expectations moving forward.

**3.5** Supplier will schedule weekly meetings with internal & supplier stakeholders to review progress & make adjustments where needed.

**3.6** Supplier will send weekly updates to internal stakeholders to keep them apprised of SIP status.

**3.7** Upon completion of all SIP actions, Global SQ will perform a graduation audit of the supplier to verify that all agreed upon actions have been implemented & are under control.

**3.8** Upon successful completion of the graduation audit, Global SQ & Category Management will craft a letter for the Chief Procurement Officer (CPO) to sign & submit to the highest ranking official of the Supplier thanking them for their support & dedication to the business relationship and removal from the SIP.

**3.9** Category Management will remove any HOLD placed upon the supplier regarding potential future business discussions.

